**PERSON SPECIFICATION - TRAINING SUPPORT**

| SKILLS | Essential | Desirable |
| --- | --- | --- |
| Ability to work with other young people in a wide range of settings | **✓** |  |
| Ability to communicate effectively with other young people. | **✓** |  |
| Ability to work in partnership with a range of agencies/organisations |  | **✓** |
| Ability to work on own initiative independently and as a team | **✓** |  |
| Ability to use Microsoft office and the internet |  | **✓** |
| Ability to complete administrative/office tasks with accuracy and attention to detail | **✓** |  |
| Ability to work within a diverse and non-judgemental workplace | **✓** |  |
| Ability to work with a professional approach to confidentiality | **✓** |  |
| Ability to adjust to working within BYH as an employee rather than a volunteer | **✓** |  |
| **ATTITUDES** |  |  |
| Committed to working flexibly to meet the needs of the project, including some evenings | **✓** |  |
| Enthusiastic about BYH | **✓** |  |
| Willing to learn and undertake further training | **✓** |  |
| Professional attitude towards your work at BYH | **✓** |  |
| **QUALIFICATIONS** |  |  |
| Level 2 AIM Award | **✓** |  |
| **EXPERIENCE** |  |  |
| Experience of communicating and working directly with other young people | **✓** |  |
| **KNOWLEDGE** |  |  |
| Knowledge of homelessness and its impact on young people | **✓** |  |
| Knowledge of issues affecting young people | **✓** |  |
| Knowledge of the voluntary sector |  | **✓** |

When filling in your application form please ensure that you write about each of the areas below. These will be used to shortlist applicants. Please try and give practical examples of your skills, experience and knowledge.

* Applicants will be required to undergo a DBS Check.
* Commitment to improving your own knowledge, skills and/or future employability.